

MCCBOA
Spring Meeting Minutes
The James B. Henry Center for Executive Development
Michigan State University, Lansing
March 3-4, 2016

March 3, 2016

9:30 am	Todd Hurley, President of MCCBOA welcomed all in attendance and discussed dinner plans.
9:35 am	<p>Tangie Jones and Mary Lynn Nova from the Workforce Development Agency discussed the C-STEP Grant.</p> <p>If you are not currently receiving information from Tangie give your contact information to Todd Hurley and he will pass it onto Tangie and get you on her distribution list.</p> <p>All Grant recipients should have the following items:</p> <ol style="list-style-type: none">1) RFP – This lists all grant guidelines and outlines everything necessary to apply for the grant. What schools need to submit and why you need to submit it is described in this document.2) Proposal – The price proposal is what a school submitted to apply for the grant.3) Final Agreement – This states what the school was approved for including:<ol style="list-style-type: none">a. Approved grant award amount – CC-STEP award – schools needs to spend what your proposal says.b. Match amount - this must be at least 25% and must be spent first.c. Total project cost – The guidelines describe how to calculate this. <p>CC-STEP funding can only fund the following equipment:</p> <ol style="list-style-type: none">1) Minimum life of 7 years2) Minimum value of \$10,000 <p>Schools can make up to 3 requests for reimbursement. A site visit will be done before 100% of the funds are reimbursed. Everything in the price proposal will be looked at during the site visit.</p>
10:10 am	<p><i>GASB and Audit Updates</i> was presented by Katie Thornton. Plante Moran covered GASB updates, including GASB 68 year 2 considerations, GASB 72 and GASB 77. They also discussed the GASB exposure drafts on Leases and Pensions and covered the Uniform Guidance changes.</p>

11:05 am	<i>TIAA – CREF Retirement Plan Updates – Multiple Employer Plan Options and Savings</i> was presented by Joe Miller from Miller Financial Services. Joe gave a history of the Michigan Community College ORP plans and discussed the possibility of a group of community colleges forming a MEP (multiple employer plan). Miller Financial Services could facilitate this process or MCCBOA could go out for bids to look for another firm.
1:00 pm	<i>Shared Services</i> was presented by Ed Garnett from Campus Works. Campus Works discussed how it could be cost effective to share services with other Colleges (for example IT services).
2:15 pm	<i>Risk management: What I wish I'd known when I started</i> was presented by Vince Morris and Chadd Hodkinson from Arthur J. Gallagher & Company. They discussed how to make risk a competitive advantage and how to make money with risk. Risk is present all of the time, you have to view risk as an opportunity. They stated that one percent of your budget should be devoted to total risk management costs. They also said that you should reevaluate your College's employee benefit options because employers on average pay \$1,500/employee per year for benefits that their employees care nothing about.
3:15 pm	<i>Disaster Recovery</i> was presented by Paul Kerby from Servpro. They discussed business and commercial needs after a disaster.
4:00 pm	<i>MCCA Update</i> was presented by Mike Hansen and Erin Schor from MCCA. Erin stated that there would be a 2.5% increase for Community Colleges in the State's FY17 budget. She also presented the FY16 & FY17 Capital Outlay Budgets.

March 4, 2016

8:30 am	<i>Fixed Income Strategies</i> was presented by John Dunlevy from Fifth Third Securities. They discussed 1) US Economic Backdrop, 2) FOMC Monetary Policy 3) US Bond Market Overview and 4) Examples of what FT Strategy Group does for clients.
9:40 am	<i>Enrollment Management - Best Practices</i> was presented by Eric Mullen, Lori Cook, and Ann Isackson from Grand Rapids Community College. In 2012 GRCC combined their Admissions, Financial Aid and Enrollment Services Departments. They discussed the benefits and the challenges of this change.
10:45 am	<i>Best Practices Snapshot – Adjunct Faculty Budget Model</i> was presented by Cheryl Sullivan from Northwestern Michigan College. Cheryl provided an excel model to help more accurately project and budget adjunct costs.
11:00 am	<i>Legislative Update</i> was presented by Bill Bowerman, Senate Fiscal. Bill discussed the FY 2016-17 Community College Budget and the FY 2015-16 & FY2016-17 Capital Outlay Budget.

11:30 am	<p>Bull Session: Moderator: Vice President, Lillian Frick</p> <ul style="list-style-type: none"> • Surveys <ul style="list-style-type: none"> ○ 2/16 Credit Card Convenience Fees Related to Tuition and Fee Payments ○ HLC Viability Ratio ○ Touchnet ○ University Center ○ 16-17 Projected Enrollment Change ○ Use ERP system for Time & Effort ○ Attending Ellucian in April ○ Smart Procure ○ Tuition Increase ○ FICA on 3% MPSERS Healthcare ○ Parent Credit Card ○ Credit by Exam ○ Payment Plan Summary • Millage Updates <ul style="list-style-type: none"> ○ Washtenaw will go in August for renewal of their operating millage ○ Monroe will propose a project based millage in November ○ Mott renewed their operating millage • MCCBOA Website/Listserv – Kirtland has offered to host our list serve
11:45 pm	<p>Association Business:</p> <ul style="list-style-type: none"> • Minutes from the Fall 2015 meeting were read. A motion was made by Susan Coulston to accept the minutes as read, motion was seconded by Rick Scott. • The Treasurer's report was read. Motion made by Michelle Kite to accept the Treasurer's report, it was seconded by Illene Scherer. • Todd Hurley presented the recommended MCO 2016-17 Tuition Rates and Revenue Sharing Percentages. A motion was made by Deb Lutz to accept the rates, motion was seconded by Jim Peterson. • All three motions were voted on and passed unanimously.