

MCCBOA SURVEY
Fall 2009 WORKSHOP

PLEASE RETURN TO LIBBY ARGIRI

Requested by: *St. Clair County Community College - M. Brunner*

Community College	Do you have a travel policy, you would be willing to share	Do you offer per diem, actual cost reimbursements or both	Are travel reimbursements made by check or direct deposit? If check - do you mail or allow pick-up?	Do you have different travel policies for trustees, staff, students?
Alpena Community College	<i>YES</i>	<i>Reimbursement</i>	<i>Check - both</i>	<i>NO</i>
Bay De Noc Community College	<i>NO</i>	<i>per diem only for meals</i>	<i>check - pick up/campus delivery</i>	<i>NO</i>
Delta College	<i>YES</i>			
Glen Oaks Community College	<i>NO</i>			
Gogebic Community College	<i>NO</i>			
Grand Rapids Community College	<i>YES</i>	<i>Actual Cost</i>	<i>both</i>	<i>same</i>
Henry Ford Community College	<i>YES</i>	<i>ACTUAL COST</i>	<i>CHECK - BOTH (direct deposit preferred)</i>	<i>NO</i>
Jackson Community College	<i>YES - REIMBURSEMENT</i>	<i>actual</i>	<i>direct deposit (even made by E-Check)</i>	<i>NO</i>
Kalamazoo Valley Community College	<i>NO</i>			
Kellogg Community College	<i>YES</i>	<i>Actual</i>	<i>check - mail or pick up</i>	<i>NO</i>
Kirtland Community College	<i>YES</i>	<i>ACTUAL</i>	<i>CHECK</i>	<i>NO</i>
Lake Michigan College	<i>NO</i>			
Lansing Community College	<i>YES</i>	<i>per diem</i>	<i>both, moving to per diem</i>	<i>Trustee are different</i>
Mackinac Community College	<i>YES</i>	<i>both</i>	<i>direct deposit</i>	<i>NO</i>
Mid Michigan Community College	<i>YES</i>	<i>actual</i>	<i>check</i>	<i>NO</i>
Monroe Community College				
Montcalm Community College	<i>YES</i>	<i>Actual</i>	<i>check - internal mailbox</i>	<i>NO</i>
Mott Community College	<i>NO</i>			
Muskegon Community College	<i>YES</i>	<i>actual</i>	<i>check - mail</i>	<i>NO</i>
North Central Michigan College	<i>YES</i>	<i>meal - per diem actual</i>	<i>check</i>	<i>NO</i>
Northwestern Michigan College	<i>YES</i>	<i>meal - per diem, hotel - actual</i>	<i>check + dir dep, both mail</i>	<i>NO</i>
Oakland Community College				
Schoolcraft College	<i>YES</i>	<i>ACTUAL</i>	<i>BOTH - mail CHECK</i>	
Southwestern Michigan College	<i>YES</i>	<i>Actual</i>	<i>Check - mail or PIV</i>	<i>NO</i>
St. Clair County Community College	<i>NO</i>			
Washtenaw Community College	<i>YES</i>		<i>Per diem unless P. Card is used. Both - could be mailed or picked up.</i>	<i>NO</i>
Wayne County Community College				
West Shore Community College	<i>YES</i>	<i>meal - per diem, hotel - actual</i>	<i>Check - mail or PIV</i>	<i>NO</i>

exceptions